

PARENT CONTRIBUTION REVIEW FORM 2008-2009

STUDENT NAME (PRINT CLEARLY)

CSF ID NUMBER

EMAIL ADDRESS

PARENT NAME

PARENT TELEPHONE NUMBER

PARENT MAILING ADDRESS

CITY

STATE

ZIP CODE

The purpose of the contribution review is to allow parents to document unusual circumstances not reflected on the FAFSA. Approval may lower the student's contribution which may allow for additional need based aid.

**This review will be accepted for processing March 1, 2008 - February 28, 2009
The deadline for this appeal is February 28, 2009**

All reviews require parent signed 2007 federal tax return(s) with W-2's

- Check Here If You Did Not And Will Not File A 2007 Federal Tax Return.
Please Complete Table B, Page 3 Of This Form and Attach 2007 W-2's.**

CONTRIBUTION REVIEW CATEGORIES

**Decrease in income or benefits in 2008 (January 1 - December 31) due to the following circumstances
OR Expenses *paid* which were not and will not be reimbursed in 2008**

Your contribution, determined by the FAFSA application, must be greater than zero to be considered for this appeal.

- Death of a spouse after you have applied for federal financial aid (which included spouse information)**
- Copy of spouse death certificate
- Divorce/legal separation after you have applied for federal financial aid (which included spouse information)**
- Copy of divorce decree or legal separation documentation
- Decrease or loss of benefits (i.e., Social Security, Unemployment Compensation) in 2008 (January 1 – December 31)**
- Statement from the benefit provider listing the date of benefit reduction or termination
 - Statement of benefits for 2007 and total received in 2008
- Decrease in child support received OR increase in child support paid to ex-spouse in 2008 (January 1– December 31)**
- Divorce decree and addendum to the decree indicating the change in payments and/or county court pay history reports for 2007 and 2008

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- Tuition *paid* for elementary or secondary school expenses for dependent children attending school during the 2008-2009 academic year**
 - Billing statement from school listing tuition amounts *to be paid* and balance due for the 2008-2009 academic year
- Natural disaster expenses *paid* (and not covered by insurance) for expenses from *January 1 -December 31, 2008*. Please Submit ALL of the following:**
 - Complete Table A below
 - Explanation of the natural disaster (i.e. flood, earthquake, etc.)
 - Copy of insurance appraisal
 - Proof of expenses *paid* for repairs in 2008 and *not* reimbursed by insurance
 - Police report (if filed)
- Medical/Dental expenses *paid* (not covered by insurance) from *January 1-December 31, 2008***
 - Complete Table A below
 - **DO NOT** include insurance premiums **or** unpaid bills
 - Attach “paid” receipts documenting the medical/dental expenses that you paid in 2008, and were not covered by insurance

TABLE A - ITEMIZED EXPENSES PAID

Include expenses that were not and will not be reimbursed by insurance using the table below. If you are on a monthly payment plan, show proof of at least two consecutive payments and a letter from the medical facility to project 2008 amount to be paid. **RECEIPTS THAT ARE UNCLEAR WILL NOT BE CONSIDERED.**

NATURAL DISASTER / MEDICAL / DENTAL EXPENSE TABLE ITEMIZED EXPENSES PAID (AND NOT REIMBURSED BY INSURANCE)				
NAME OF PROVIDER	LIST CATEGORY (M=MEDICAL D=DENTAL P=PRESCRIPTION N=NATURAL DISASTER)	TOTAL EXPENSES	AMOUNT TO BE COVERED BY INSURANCE	AMOUNT “NOT REIMBURSED” BY INSURANCE AND PAID BY YOU IN 2008 ATTACH “PAID” RECEIPTS
Attach additional sheets, if necessary			TOTAL:	

Loss of employment or reduction in earnings for at least an eight-week period

Please Submit ALL of the following:

- Complete Table B below
- Signed copies of parent 2007 federal tax return with all schedules and W-2's . If this appeal is submitted after *January 31, 2009*, include **signed** copies of 2008 federal tax returns and W-2's
- Statement from your *current* employer on letterhead listing the beginning date of employment, average monthly earnings, a *current* paycheck stub, and projection of 2008 earnings in Table B. *If you are not currently employed, provide a statement to that effect*
- Statement from *previous* employers on letterhead listing last date of employment and average monthly earnings, with the last paycheck stub received
- If applicable, unemployment benefit statement for total benefits received in 2007 and/or 2008
- If unemployment benefits have ceased, provide a cancellation statement from the agency stating the last date benefits were received and the total amount received in 2007. Project the amount of benefits to be received in 2008 in Table B below

Other circumstances not listed on this form. Please explain and submit documentation.

You May Be Required To Submit A Copy Of Your 2008 Federal Tax Return In January 2009

TABLE B - INCOME

Please list 2007 actual income. List 2008 projected income for January 2008 – December 2008. Include spouse's income, if married.

INCOME	ACTUAL 2007	PROJECTED 2008
Annual Work Income: Father/Step-father		
Annual Work Income: Mother/Step-mother		
Annual Work Income: Student		
Draws from Self-employment		
Withdrawal from Retirement Accounts		
Child Support Received		
Interest/Dividend Income		
Social Security Income for all Family Members		
Unemployment Compensation		
Disability Income		
Financial Aid (Jan. - Dec.)		
Support from family		
Other		
TOTAL INCOME		

Please provide a description of your circumstances and a signature on the following page

