



COLLEGE OF SANTA FE

### Exit Report Form

Today's Date: \_\_\_\_\_ Student ID #: \_\_\_\_\_ Last Date of Attendance: \_\_\_\_\_

Name: \_\_\_\_\_

Local Address: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

Major: \_\_\_\_\_ Advisor: \_\_\_\_\_

Will you be attending another school? YES NO If so, which one? \_\_\_\_\_

Do you plan to return to CSF in the future? YES NO

If so, have you requested a leave of absence from the Vice President for Academic Affairs? YES NO

Please indicate whom you contacted regarding your withdrawal. (check all that apply)

\_\_\_\_ Advisor      \_\_\_\_ Student Financial Services      \_\_\_\_ Registrar      \_\_\_\_ Dean of Students  
\_\_\_\_ Residential Life      \_\_\_\_ Parents / Guardian

Have you completed official withdrawal forms for every class in which you are currently registered and returned the signed documents to the Registrar? YES NO

(If not, you must do so for your withdrawal to be completely processed. Delays in submitting this paperwork can lead to additional charges. Please see the "Withdrawals and Refunds" section of the CSF Course Catalog.)

**Please circle the top 3 reasons for your withdrawal at this time:**

**Academic**

- Class Closed / Unavailable
- Changed My Major / Program
- Not Accepted to Program
- Poor Advising
- Poor Instructors
- Program Not Offered
- Underprepared for Academic Courses
- Poor Performance in Courses

**Personal**

- Family Circumstances
- Personal Illness
- Military / Foreign Service
- Getting Married
- Pregnant
- Need a Break from School
- Moving Out of Town
- Job Offer I Cannot Refuse

**Adjustment**

- Santa Fe / New Mexico Climate
- Campus Climate
- Move Closer to Home
- Location
- Disliked Campus Housing

**Financial**

- Insufficient Aid Package
- Family Finances Changed
- Lost Company Reimbursement
- Lost Scholarship
- Work Situation Changed

**Administrative**

- Incomplete Application File
- Leave of Absence
- No Show

**Social**

- Conflict with a Student
- Too Few Campus Activities
- Too Much Student "Partying"

**Other** (please list)

\_\_\_\_\_

White: Registrar    Yellow: Student Financial Services    Pink: VP Academic Affairs    Gold: Dean of Students